INDEPENDENT STUDY LEARNING CONTRACT

Course: PSYC 395  
Prerequisites: PSYC 101 + 2 additional PSYC courses (at least 1 must be a 200-level PSYC course or above)

Credit Hours: 1 to 3  
GPA > 3.0

Section to be completed by Student

APPLICANT INFORMATION:

Student Applicant’s Name: _________________________________ PID: ______________________________
Email: _________________________________ Phone #: ______________________________
Date of Application: _________________________________ Credit Hours Sought: _________________________________
Major: _________________________________
Semester Requested: _________________________________
Current GPA: CUMULATIVE _________________________________

Prerequisite(s) Fulfilled:
<table>
<thead>
<tr>
<th>COURSE #</th>
<th>SEMESTER/YEAR</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 101</td>
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<tr>
<td>PSYC 102</td>
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PSYC 395 taken before? _______ Number of hours: _______

Section to be completed by Student and Faculty

INFORMATION ABOUT INSTRUCTOR OF RECORD:

Instructor of Record (i.e., Faculty Sponsor) Name & Email: _________________________________
Direct Supervisor Name & Email (if different from above): _________________________________

COURSE REQUIREMENTS. This is considered a contract between instructor and student. Deviations from this contract should be updated and documented to the extent possible. Students are expected to devote at least three hours of independent work per week for each unit of credit (e.g., 9 hrs/week for 3 credit hours).

a) Meeting requirements with instructor (e.g., individual meetings, lab meetings). Include day/time of weekly or bi-weekly meetings. Note. Instructors of Record must meet with students at least four times, even if they are not the direct supervisor. _________________
b) Reading assignments (and due dates, if relevant): _________________
c) Written assignments (page requirements and due dates, if relevant): _________________
d) Other assignments (please describe): _________________
e) Assessment (e.g., % of course grade based on each requirement) including final exam (or alternate format): _________________
f) Work plan (100 words max): _________________

☐ I am attaching a syllabus containing all of these required elements.
INSTRUCTOR OF RECORD AND STUDENT RESPONSIBILITIES:
I have read the requirements expected of the instructor, agree to undertake these responsibilities, and will abide by the Honor Code’s responsibilities of faculty.
Instructor of Record _________________________________ Date ______________________
Direct Supervisor (if different from above)___________________ Date____________________

I have read the requirements expected of the student, agree to undertake these responsibilities, and will abide by the Honor Code’s responsibilities of students.
Student _________________________________ Date ______________________

* DIRECTOR OF UNDERGRADUATE RESEARCH:
This application for Independent Research has been reviewed. The proposal is:
☐ APPROVED AS IS
☐ REQUIRES MORE INFORMATION (provide details and return to instructor and student)
☐ NOT APPROVED (provide rationale) __________________________________________________

______________________________________________________________________________
Psychology Dept Director of Undergraduate Research Date

*If the Independent Study Coordinator is not the Department/Curriculum Chair, the Director of Undergraduate Studies (DUS), or another Faculty Designee of the Chair, then the Chair of the DUS must also approve this contract.

**CHAIR OR DIRECTOR OF UNDERGRADUATE STUDIES (whichever is applicable): This application for Independent Study has been reviewed. The proposal is:
☐ APPROVED AS IS
☐ REQUIRES MORE INFORMATION (provide details and return to instructor and student)
☐ NOT APPROVED (provide rationale) __________________________________________________

______________________________________________________________________________
Chair/Director of Undergraduate Research/ Faculty Designee/SAD Date

**If the chair is the student’s independent study instructor, this form must be signed by the Chair’s Senior Associate Dean (SAD).

Note: Departments/Curricula must maintain copies of this contract for a minimum of two years.